APPENDIX F – ARCHITECTURE MAINTENANCE DOCUMENTATION FORM

Austin Regional ITS Architecture
Architecture Maintenance Documentation Form

Please complete the following questionnaire to document changes for the Austin Regional ITS Architecture. Modifications will be made during the next architecture update.

Agency	
Agency Contact Person	
Street Address	
City	
State, Zip Code	
Telephone	
Fax	
E-Mail	

Change Information

Please indicate the type of change:

☐ Level 1: Basic changes that do not affect the structure of the architecture

Examples include: Changes to stakeholder or element name, element status, or data flow status

☐ Level 2: Structural changes that impact only one agency

Examples include: Addition of a new market package or modifications to an existing market package that affects only your agency

☐ Level 3: Structural changes that have the potential to impact multiple agencies

Examples include: Addition of a new market package or modifications to an existing market package that involves multiple agencies, incorporation of a new stakeholder into the architecture

Describe requested change	
What, if any, market packages are impacted by the proposed change? Note: If the proposed change involves creating or modifying a market package please attach a sketch of the new or modified market package.	

Does the proposed change affect any additional stakeholders?	
Has coordination occurred with any impacted stakeholders? Please describe the results.	

Please submit change forms to:

Michelle Meaux
Capital Area Metropolitan Planning Organization
505 Barton Springs Road, Suite 700
P.O. Box 1088
Austin, Texas 78767-1088   Date Request Filed: _____